



MEETING MINUTES OF A REGULAR MEETING BOARD OF ONEIDA COUNTY COMMISSIONERS

The meeting was opened by Commissioner Lewis leading the Pledge of Allegiance and offering a prayer.

Commissioner Lewis called for a review of the agenda.

Commissioner Christophersen made the motion to add “hiring of road and bridge personnel” to the agenda for discussion only.

Commissioner Stokes seconded. All commissioners approved and the motion carried.



Alan Larsen asked the commissioners if they would consider plowing the snow on the Bull Canyon road. This road is listed as “no winter maintenance” currently. Mr. Larsen indicated that due to the COVID-19 in Oneida County that he and his mother choose to stay at the home in Bull Canyon rather than in their home in Malad. He asked if the county would be willing to allow Dakota Hubbard who works part time for the road department, to push the snow on his road when he gets time and after his regular route has been completed. It was further mentioned that if a path was pushed in the field parallel to the road that it would help keep the road clear since most of the road is filled in by the wind moving the snow around and drifting in behind the plows. The commissioners were concerned that if they push the snow on this one road that it may open the door for others to demand that their road be plowed also regardless of the no winter maintenance status.

Commissioner Stokes made the motion that due to the unique circumstances surrounding the COVID pandemic and the decision of Mr. Larsen to make this his home in Bull Canyon his primary residence for the coming winter that the county would allow the Bull Canyon road to be cleared of snow, on occasion, when the road department has completed all other assignments in the area for this year only.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Mr. Larsen will visit with the land owner adjacent to the road and see if he would allow the county to push a windrow in his field to help contain the drifting snow.

Tax cancellation – Sheldon Smith owns a property that was eligible for home owners’ exemptions however due to a mistake made in calculations of his property he only received a partial exemption. The assessor asked if the commissioners would forgive \$416.39 of his taxes which represents the total home owner’s exemption that he was eligible for.

Commissioner Stokes made the motion to cancel the taxes for Sheldon Smith in the amount of \$416.39.



Commissioner Christophersen seconded. All commissioners approved and the motion carried.

☾ Duane Carter came before the Board of Commissioners to ask for an easement along the county right of way in Holbrook for the purpose of installing a propane tank that will be connected to a generator which is used for back up power a well. The well currently is under an easement agreement and it was indicated that the county has sufficient setbacks in Holbrook to allow this action. The propane tank will be place on the opposite side of the building as the road.

The commissioners were concerned about possible liability issues.

Commissioners Stoke made the motion to approve the easement along the county right of way in Holbrook for a propane tank and generator to be used by the Holbrook Water Works. Commissioner Christophersen seconded. All commissioners approved and the motion carried.

The road and bridge made some updates to their Capital Improvement Plan (CIP). The updates are to reference a new road east of the Industrial park, and to show the purchase of new equipment. Also, one improvement was entered twice requiring one of these references to be removed.

Commissioner Christophersen made the motion to approve the amended CIP plan for the road and bridge department.

Commissioner Stokes seconded. All commissioners approved and the motion carried.

☾ The annual road and street report was presented for signature. The report shows the annual revenue and expenses for this department.

It was questioned as to why the purchase of signs was listed in two locations. Lisa explained that some of the signs were purchased under new construction and some were purchased as replacements.

Commissioner Christophersen made the motion to approve the annual road and street report. Commissioner Stokes seconded. All commissioners approved and the motion carried.

Guard rail replacement – Two companies responded to the request for bids on the replacement of guard rail along 2000 North near the sand ridge road in St. John. The first bid from Rail Co. was for \$59,379.00 dollars. The second bid was from All rail and the quoted \$49,200.00. The commissioners clarified that both bids were for the same scope of work which they were. The road department will remove the old railing for reuse in other projects.

Commissioner Christophersen made the motion to approve the All rail bid in the amount of \$49,200.00

Commissioner Stokes seconded. All commissioners approved and the motion carried.

☾ A contract for Gary Hunt Architect to submit design work for an addition to the court house for the purpose of installing an elevator.

The contract quoted the work at costing \$21,575.00

Commissioner Christophersen made the motion to approve the Gary Hunt architectural contract for the design of an addition and installation of an elevator at the court house. Commissioner Stokes seconded. All commissioners approved and the motion carried.

The annual vessel report was discussed in the last meeting and the commissioners need to make a decision on how the money could be used. This will be carried to the next meeting for finalization.

2021 beer licenses were reviewed.

Commissioner Stokes made the motion to approve the beer/alcohol licenses as submitted. Commissioner Christophersen seconded. All commissioners approved and the motion carried.

The county has typically submitted a Holiday greetings advertisement in the local newspaper.

Commissioner Christophersen made the motion to approve the Holiday Advertisement for this year.

Commissioner Lewis seconded. All commissioners approved and the motion carried.

It was reported that the events center was having issues with the propane furnace and piping. The installer along with the manufacture and designer are all working to correct the issue. A full report will be forth coming and some reimbursement from the contractor for lost propane will be sought.

Airport electricity – the airport board was still researching the actual cost to install power to the hangers and a bid will be presented when available.

IworQ Company presented information and a demonstration of their software to track and report building permits and like information. It was found to be a good software package and all commissioners were in favor of the purchase. The software will benefit several county offices along with giving contractors an option of submitting their building permit requests on line.

Commissioner Stokes made the motion to proceed with the purchase of the IworQ software. Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Planning and Zoning board member replacement. Still in work with a decision coming in the next meeting.

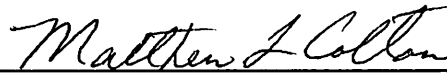
COVID policy – Commissioner Lewis reminded the board that the Federal policy on FMLA will expire on December 31st as it relates to the COVID pandemic. He asked the other commissioners to consider what direction the county should take moving into the 2021 calendar year. This will be discussed in the next meeting.

Road and Bridge hiring – Commissioner Christophersen reported that the hiring committee found good applicants for the position of operator at the road and bridge. Two of the persons interviewed were considered as great prospects and commissioner Christophersen suggested hiring both applicants for the purpose of looking to the future and the possibility of other employee's retiring. It was noted that the budget was set and no accommodation were made for an additional employee. This was not placed on the agenda as an action item so no decisions were able to be made.

The meeting was adjourned.



Bill Lewis, Chairman



Matthew L. Colton, Clerk